

F.No. 42/CESTAT/RR/2000-Admn. Vol. II

CESTAT, West Block-2, R.K. Puram, New Delhi-66

Applications are invited for the following posts, to be filled up on deputation basis in various benches of this Tribunal:

S. No.	Post, Pay Band & Grade Pay, No. of posts & place of posting	Eligibility Conditions
1.	Sr. Private Secretary Rs. 9300-34800/- (PB-2) Grade Pay 4600/- (Mumbai/Chennai/Bang/Hyderabad/Allahabad/Chandigarh)	Officers under the Central Govt. holding the analogous post on regular basis or with eight years regular service in the post in the grade pay of Rs. 4200/- or equivalent in the parent cadre/department.
2.	Technical Officer Rs.9300-34800/- (PB-2) Grade Pay Rs.4600/- (Mumbai/Bangalore/Allahabad/Chandigarh/Hyderabad)	(i) Superintendent of Central Excise and Appraisers of Customs OR (ii) Inspector of Central Excise/Examiner of Customs Department having 8 years regular service in the respective grades.
3.	Court Master Pay Band Rs. 9300-34800/- (PB-2) Grade Pay - Rs.4200/- (Delhi/Mumbai/Kolkata/Chennai/Ahd/Hyderabad/Allahabad/Chandigarh)	Persons holding the post of Inspectors of Central Excise, Preventive Officer, Examiner & Deputy Office Superintendents with 5 years service in the respective grades and Assistants both CSS and Non- CSS with 5 years service in the grade preferably having experience in courts/Tribunals.
4.	Library Information Assistant Pay Band Rs. 9300-34800/- Grade Pay - Rs. 4200/- (Mumbai/Kolkata/Ahmedabad/Hyderabad/Allahabad/Chandigarh)	(a) Central Govt. Deptt. Officials holding a degree of recognized university or equivalent and a degree in Library Science from recognized University or equivalent And (b) (i) Holding analogous post on regular basis or (ii) With 5 years regular service in posts in the Scale of Rs. 4000-6000/- (Pre-revised scale) or (iii) With 13 years regular service in the post in the scale of Rs. 3050-4950/- (Pre-revised scale).
4 (a)	Caretaker Pay Band Rs. 9300-34800/- Grade Pay Rs.4200/- (Delhi)	Officers of Central Govt. holding analogous posts; OR holding the post of UDC with 5 years service in the grade OR holding the post of LDC with 10 years service in the grade.
5.	Steno Gr.-II (English) Rs. 9300-34800/- (PB-2) Grade Pay Rs. 4200/- (Mumbai/Chennai/Ahd/Hyderabad/Allahabad/Chandigarh)	Officers of the Central Govt. 1. (i) holding analogous posts on regular basis or (ii) holding the post of Stenographer in scale of Rs. 4000-6000/- (Pre-revised scale) with 5 years regular service in the grade and 2. Possessing a speed of 100 w.p.m. in English Stenography.
6.	Steno Grade-III (English) Rs. 5200-20200/- Grade Pay Rs. 2400/- (PB-1) (Hyderabad/Allahabad/Chandigarh)	Officers of the Central Govt. holding analogous posts on regular basis.
7.	Upper Division Clerk Rs. 5200-20200/- Grade Pay Rs. 2400/- (PB-1) (Mumbai/Chennai/Bang/Hyderabad/Allahabad/Chandigarh)	Persons holding analogous posts in the Central Govt. Deptt. OR Lower Division Clerk in Central Govt. Deptt. having not less than 5 years regular service in the grade.
8.	Multi-Tasking Staff** ** (MTS includes Daftry/Jamadar/Peon/Chowkidar/Safaiwala) Pay Band Rs. 5200-20200/- Grade Pay Rs. 1800/- (PB-1) (Delhi/Mumbai/Chennai/Kolkata/Bang./Ahd./Hyderabad/Allahabad/Chandigarh)	Persons holding analogous posts on regular basis in the Central Govt. Department.

M. K. Sushma
27-1-16

The maximum age limit for appointment on deputation shall be 58 years.
The application from the eligible/willing candidates may be forwarded as per the bio-data given in annexure-I along with ACR/APAR dossiers for the last 5 years (Attested photocopies only) (ii) Vigilance Clearance Certificate (iii) Integrity Certificate (iv) Cadre Clearance Certificate, showing no objection of the cadre controlling authority to relieve the candidate in the event of selection (v) List of major/minor penalties, if any imposed during the last 10 years (in case no penalty has been imposed, a certificate to that effect may be furnished), so as to reach the Registrar, Customs, Excise & Service Tax Appellate Tribunal, West Block No. 2, R.K. Puram, New Delhi-66 within 45 days from the date of issue of the circular No action on application received incomplete and without ACR/APAR dossiers/vigilance clearance will be taken by this Tribunal.
Persons who have already applied for the posts in response to the earlier circular of the Tribunal published in Employment News dated 13-16 June, 2015 need not apply.

(A. Mohan Kumar)
Registrar

TR/Admn Officer
New Delhi
932
27/01/16

(ONLY CENTRAL GOVERNMENT EMPLOYEES NEED TO APPLY)
(Employees of PSUs/ Autonomous bodies need not apply)

ANNEXURE-I

Post Applied for

BIO-DATA

1. Name and address (in block letters) :

2. Father's Name :

3. Date of Birth :

4. Date of retirement under Central Govt. rules :

5. Educational Qualification :

6. Post presently held on regular basis and scale of the post :

7. Up to date experience in chronological order

Sl. No.	Name of the Office and Post held	From	To	Pay Band + Grade Pay drawing	Whether pay drawn on regular basis or on grant of MACP

6. Nature of duties and matters dealt :

7. Whether SC/ST/OBC :

8. Please state whether you are a regular employee of Central Govt. or not?

9. Are you on deputation? If so, from which date :

10. Preferred place of posting (in order of Preference)

Dated:..... Signature of applicant

DEPARTMENTAL CERTIFICATE

- The above particulars have been verified and found correct.
- Certified that no Disciplinary/ Vigilance proceeding is pending against the official.
- Integrity of the officer is beyond doubt.
- No Major/ Minor penalty has been imposed upon the official during the last 10 years.

Dated..... Signature of Head of Office with designation

davp 15509/11/0002/1516

42/124/Central Government/Recruitment/Other/Other/Deputation/Delhi