## F.No. 27(1)/Vigilance week/CESTAT/Admn-22 CUSTOMS EXCISE AND SERVICE TAX APPELLATE TRIBUNAL West Block No.2, R.K. Puram, New Delhi – 110066

Date: 22.10.2024

## **CIRCULAR**

Vigilance Awareness week 2024 will be observed from 28.10.2024 to 03.11.2024 in accordance with the instructions issued by the Central Vigilance Commission. A structured training session under Capacity Building Programs will be conducted on 28.10.2024 for all CESTAT staff. The training will be held by virtual mode and participation of all staff is mandatory in all benches excluding the Court time staff. The details of the programme are given below:

S.NO	Торіс	Time	Resource Person
01.	Ethics and Governance	10:30 AM to 11:30AM	Sh. Biswajit Banerjee,
			Deputy Director
02.	Conduct Rules	12:00 PM to 1:00PM	Sh. Shailesh Kumar Soni,
			Deputy Director
03.	Cyber Hygiene and Security	2:00 PM to 3:00PM	Sh. Shailesh Kumar Soni,
	and Procurement		Deputy Director

(Mukesh Gupta) **Deputy Registrar** 

Copy to:

- 01 SPS to Hon'ble President, CESTAT, New Delhi
- 02 Hon'ble Members, CESTAT, All Benches
- 03 PA to Registrar, CESTAT, New Delhi
- 04 Sh. Biswajit Banerjee, Deputy Director, ISTM
- 05 Sh. Shailesh Kumar Soni, Deputy Director, ISTM
- 06 Deputy/Assistant Registrar, CESTAT, New Delhi and all regional benches
- 07 Office Copy/Website